Employment Application – Public Works Employee

Position: Public Works Employee
Note: This position has the potential for promotion to a supervisory role based on performance, experience, and certifications.

Applicant Information
Name: _____
Address: _____
City/State/ZIP: _____
Phone: _____
Email: _____
Preferred Contact Method: Phone / Email

Available Start Date: _____
Are you legally authorized to work in the United States? Yes / No
Are you at least 18 years of age? Yes / No

Education
High School: _____
Graduated? Yes / No

Additional training, trade schools, or certifications:

Professional Certifications (check all that apply)
Grade A Water Operator Certification Yes / No
Grade I Wastewater Operator Certification Yes / No
Grade II Wastewater Operator Certification Yes / No
Other relevant certifications:

Work Experience (Begin with most recent)
Employer: _____
Position: _____
Dates Employed: _____
Supervisor: _____
Phone: _____
Primary Responsibilities:

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Position: _____
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Primary Responsibilities:

Municipal/Public Works Experience
Please summarize your experience related to municipal operations, utilities, infrastructure maintenance, equipment operation, or public works duties.

Equipment & Machinery Experience
List equipment, vehicles, and machinery you are trained or certified to operate.

Leadership & Advancement
This position has the potential for promotion to a supervisory role.
Please summarize any leadership, supervisory, or mentoring experience.

References
Provide three professional references.

1. Name: _____ Relation: _____ Phone: _____
2. Name: _____ Relation: _____ Phone: _____
3. Name: _____ Relation: _____ Phone: _____

Application Access & Instructions
Applications may be picked up in person at Ellsworth City Hall or requested by email at cityofells@ellsworthiowa.org.
Questions can be directed to 515-836-4751.

Applicant Statement
I certify that the information provided in this application is true and complete to the best of my

knowledge. I understand that falsification or omission may disqualify me from employment and may be grounds for dismissal if discovered after hiring.

Signature: _____ Date: _____